

NORDIC HOSTING · PRACTICAL CHECKLIST

Migration guide

Switch hosting or domain without unnecessary downtime

A safe migration is all about the right sequence. This guide helps you protect your data, test the new setup and move traffic in a controlled way.

5 min read

15 checkpoints

Free migration help

The short plan

01

Protect

Back up and document the current setup.

02

Build and test

Prepare the new hosting before changing DNS.

03

Switch

Move traffic and monitor the result.

BEFORE THE MIGRATION

Prepare everything before switching

Do the groundwork while the old solution is still running. That gives you a working fallback throughout the migration.

01

Protect the current setup

Preserve both content and configuration.

- ☐ Take a full backup of files and databases.
- ☐ Export or record every DNS entry: A, AAAA, CNAME, MX and TXT.
- ☐ Back up email that needs to move, or decide how it will be migrated.
- ☐ Collect access details for the registrar, DNS and current hosting.

02

Prepare the new setup

Finish the build before moving public traffic.

- ☐ Create the hosting account and upload the website.
- ☐ Import the database and verify connection settings.
- ☐ Create mailboxes and aliases on the new solution.
- ☐ Test the site with a hosts file or temporary address.

03

Plan the DNS change

Reduce waiting time and choose a quiet window.

- ☐ Lower TTL to 300 seconds at least 24 hours before the migration.
- ☐ Have the auth/EPP code ready if the domain will also be transferred.
- ☐ Choose a low-traffic time with the right people available.



Do not cancel the old solution yet

Keep the old hosting and email active until the website, SSL, DNS and email have all been verified on the new solution.

DURING AND AFTER THE MIGRATION

Switch, test and monitor

DNS changes can take time. Test from several networks and keep the old solution available until everything is stable.

When switching traffic

- ☐ Update nameservers or the relevant A, AAAA, CNAME, MX and TXT records.
- ☐ Temporarily retain the old MX records if email moves in a separate phase.
- ☐ Verify that an SSL certificate is issued on the new hosting.
- ☐ Test the website on mobile and desktop, including forms and login.

After traffic has moved

- ☐ Test sending and receiving email from an external address.
- ☐ Verify SPF, DKIM and DMARC for reliable delivery.
- ☐ Monitor errors, performance and traffic for the first 24–48 hours.
- ☐ Take a fresh backup, then cancel the old service.

DNS – quick reference

A / AAAA

Points the domain to the server IP address.

CNAME

Points a name, such as www, to another name.

MX

Determines where email is delivered.

TXT

Used for SPF, DKIM, verification and more.

TTL

Controls how long a DNS answer may be cached.

Ready to migrate?

Nordic Hosting offers free migration assistance for many setups. We help with planning, data and a controlled transition.

[Request free migration help](#)